

BABCP RESEARCH GRANT GUIDELINES FOR PROPOSALS

Eligibility

- Applicants and their academic mentor or supervisors must be BABCP established members (1 year or longer).
- Clinicians without an honorary university appointment must have an academic mentor who is a co-applicant on the grant. For PhDs (or any other higher degrees), a supervisor will need to provide a signed declaration vouching for the applicant's suitability to conduct the research and for their academic support.
- Applicants need to demonstrate how their proposed research meets the Aims of the Association. The subject must therefore be to promote the theory or practice of behavioral and cognitive psychotherapies.
- Successful applicants will be required to summarise their progress for the Annual report of the BABCP and present their Research at a future BABCP Conference.
- Successful applicants will be required to acknowledge funding by BABCP in publications arising out of the Research.
- Applications may be for a grant for *up to* 3 years or as part of a PhD training based at a UK or Republic of Ireland Higher Education Institution. Note that non-PhD applications may be for research over a shorter duration such as less than a year but must still be based in the UK or Republic of Ireland.

Application Process

Applications for the Research Fund will be announced in CBT Today and on the website.

The deadline for receipt of applications is 9am on 23rd June 2014 and should be emailed to babcp@babcp.com. A copy of the CV of the applicant and any academic mentor or PhD supervisor should be included.

All applications will be sent for peer review and then discussed by the Research Committee, which will choose the award(s). If peer reviews are received, then the committee will meet by the end of September 2014. Applicants should be informed of the results by early October 2014.

The grant is designed for either pilot projects or a PhD for up to 3 years. The committee may decide to award smaller grants to applicants for a shorter period (e.g. for a year or less) or for one larger grant. It will take into account both the quality of the research (e.g. experimental design) and value for money in its decision-making.

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Application Form

Word Limits must be adhered to. Words beyond limit will be disregarded.

Project Title (max 50 words)

Give a project title by which the project will be identified in all correspondence. Please make it as descriptive as possible within the space allowed.

Summary of proposed research (max 250 words)

Give a concise summary of the project and its main objectives and methodology.

Outline of the proposal:

a. Relevance of this project to the advance of CBT (max 200 words)

Outline how the project is related to the current state of knowledge of CBT and what specific advance will be achieved. This may include advances either in theory, delivery or evidence of outcome. Describe the clinical relevance.

b. Aims of the project (max 200 words)

Indicate the main aims of the project, outlining the research question(s) and, where appropriate, the main hypothesis.

c. Research background (max 250 words)

Give a summary of the existing knowledge in the area and the experience contained within your research team. Highlight any previous work, e.g. successful pilot studies. Explain how the proposed project will address the research question.

d. Research Plan/Methodology (max 800 words)

Describe the proposed research and outline project plan. Justify why the chosen design and numbers required and recruitment plan is suitable. Indicate any potential problems in recruitment and how they may be overcome. Make reference to established protocols where appropriate.

e. Project Plan/Timetable (max 250 words)

Describe defined milestones within the project. This may include a supplementary diagram. Include information on team members and their roles. If a Phd please include the training opportunities for the student and the anticipated outcomes.

f. How the findings will be disseminated and built upon (max 250 words)

Describe how the outcomes of the research will be disseminated.

g. References

Please attach a separate list

i. Costings

Give a detailed breakdown of all costs that will be incurred and the total funds requested. Justify the need for member of staff or equipment.

- Please note that the BABCP is a charity and is not in a position to cover Full Economic Costing of a University. We will pay employer's contribution to National Insurance and Pensions.
- An award may be made to either a University or a NHS employer.
- A PhD award will pay for the fees and a University recommended stipend for living expenses and the incidental costs of the project.
- This section must be approved and signed by the finance officer of the host institution.

h. Reviewers

Please suggest up to two independent reviewers from a different institution to you own. We may or may not use any of your suggested reviewers and will always send the application to another reviewer(s).